

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** Chairman Earl Pugh, Jr.  
**Attachment:** No

**ITEM TITLE:** OPENING

**SUMMARY:** Call to Order  
Opening Prayer  
Pledge of Allegiance

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**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** Chairman Earl Pugh, Jr.  
**Attachment:** Yes

**ITEM TITLE:** CONSIDERATION OF AGENDA

**SUMMARY:** Attached is the proposed Agenda for the September 5, 2017 Regular Meeting of the Hyde County Board of Commissioners.

**RECOMMEND:** Review, Amend and Approve.

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**Motion Made By:** ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Motion Seconded By:** ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Vote:** ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

# **AGENDA**

## **HYDE COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING**

**TUESDAY, SEPTEMBER 5, 2017 – 6:00 PM**

### **CALL TO ORDER**

### **CONSIDERATION OF AGENDA**

### **CONSIDERATION OF MINUTES**

- 1) August 7, 2017 Regular Meeting Minutes

### **PUBLIC HEARINGS (none)**

### **INTRODUCTION**

- 1) Rodney Chappell, Soil & Water Conservation Technician ..... J. W. Spencer

### **PRESENTATIONS**

- 1) National Park Service Update .....Superintendent Dave Hallac, Outer Banks Group

### **EMPLOYEE RECOGNITION**

### **PUBLIC COMMENTS**

<p>Public Comments are a time for the public to make comments to the County Commissioners. Comments should be kept to three (3) minutes or less and comments should be directed to the entire Board and not to individual members, the staff or to other members of the public. Comments requesting assistance will typically be referred to the County Manager for follow-up or for Board action at a future meeting.</p>
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## ITEMS OF CONSIDERATION

### 1) Proclamation

- a. Termination of State of Emergency for Hyde County ..... Earl Pugh, Jr.

### 2) Appointment

- a. Ocracoke Occupanct Tax Board ..... Tom Pahl
- b. Plat Review Officer – Jane Hodges ..... Kris Noble
- c. Albemarle Commission Area Agency on Aging (RAC) ..... Kris Noble

### 3) Personnel Matters ..... Tammy Blake

- a. Updates to the Classification Pay Plan
- b. New Positions in Classification Pay Plan
- c. Synchronize the Classification Pay Plan

### 4) Board Retreat/Potential Public Hearing ..... Mgr. Rich

### 5) Disposition of County Property ..... Mgr. Rich

## BUDGET MATTERS

### Administration

- a. West Quarter

### Department of Social Services

- a. DSS – Crisis Intervention
- b. DSS – Day Care

### Health Department

- a. BR05-18 – Health – STD

## MANAGEMENT REPORTS

The Commissioners and County Manager will share with the public their various activities and ideas for continuous improvement of government services to the citizens.

## PUBLIC COMMENTS

The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

## CLOSED SESSION (discussion and possible action if required)



## **ADJOURN**

### **SUPPLEMENTAL INFORMATION**

#### **Department Reports**

- 1) Tax Department (requires signature)
- 2) Inspections
- 3) Human Resources
- 4) IT Department
- 5) Health Department
- 6) Department of Social Services
- 7) Senior Center
- 8) Cooperative Extension

#### **Informational Items**

- 1) NC DOT, Division 1 Representative Allen Moran (Letter 08-10-2017)
- 2) Public Notice – Joint Meeting with Hyde County Board of Education
- 3) Public Notice – Hyde County Property
- 4) Nash County – Resolution Requesting Clearing and Snagging of Creeks and Waterways
- 5) Public Hearing – Refinancing of The Arc of North Carolina, Inc. Project

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** Lois Stotesberry, Clerk  
**Attachment:** Yes

**ITEM TITLE:** CONSIDERATION OF MINUTES

**SUMMARY:** Attached are the August 7, 2017 Regular Meeting Minutes of the Hyde County Board of Commissioners.

**RECOMMEND:** Review, Amend and Approve.

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Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

1 **REGULAR MEETING MINUTES**

2 **BOARD OF COUNTY COMMISSIONERS**  
3 **HYDE COUNTY**

4  
5 **Monday, August 7, 2017 at 6:00p.m.**

6  
7 Following opening prayer by Commissioner Barry Swindell and Pledge of Allegiance, Chairman Pugh called the  
8 Regular Meeting of the Hyde County Board of Commissioners to order at 6:00pm, on Monday, August 7, 2017, in the  
9 Hyde County Government Center, Multi-Use Room, and the Ocracoke Community Center using electronic  
10 conferencing equipment.

11 The following members were present on the mainland: Chairman Earl Pugh, Jr., Vice-chairman Barry Swindell,  
12 County Manager Bill Rich, Attorney Fred Holscher, Clerk to the Board Lois Stotesberry and members of the public.

13 Commissioners Tom Pahl and Dick Tunnell, Public Information Officer Donnie Shumate and members of the public  
14 were present on Ocracoke.

15  
16 Assistant County Manager Kris Cahoon-Noble and Commissioner Ben Simmons were absent.

17 **AGENDA:**

18 Commissioner Swindell moved to approve the August 7, 2017 Hyde County Board of Commissioners Regular  
19 Meeting Agenda as presented by the Clerk with addition of Certificate Holder for Ocracoke Fireworks 2018 and  
20 removal of Items 6) Internet Sweepstakes Café, 9) RLF – Coast & Go and 10) RLF – Brooks Produce. Commissioner  
21 Tunnell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Swindell and Tunnell;  
22 Nays – None; Absent or not voting – Simmons.

23 **CONSIDERATION OF MINUTES:**

24 Commissioner Pahl moved to approve the July 10, 2017 Hyde County Board of Commissioners Regular Meeting  
25 Minutes as presented by the Clerk. Commissioner Swindell seconded the motion. The motion passed on the following  
26 vote: Ayes – Pugh, Pahl, Swindell and Tunnell; Nays – None; Absent or not voting – Simmons.

27 **PUBLIC HEARING:**

28 **CDBG-I Application for the FY2017 Engelhard Sanitary District Force Main Extension**

29 Commissioner Dick Tunnell moved to open public hearing on NCDEQ'S CDBG-I program for the FY2017 Engelhard  
30 Sanitary District Force Main Extension. Commissioner Pahl seconded the motion. The motion passed on the  
31 following vote: Ayes – Pugh, Pahl, Swindell and Tunnell; Nays – None; Absent or not voting – Simmons.

32 Chris Hilbert of Holland Consulting Planners, Inc., provided explanation and description of the FY2017 North  
33 Carolina Department of Environmental Quality (DEQ) Community Development Block – Infrastructure Grant  
34 (CDBG-I) and discussed the purpose of the public hearing for Hyde County's CDBG-I funding application. Mr.  
35 Hilbert stated that the purpose of the public hearing was to obtain citizens' views and to respond to funding proposals  
36 and answer any questions posed by citizens. Mr. Hilbert also stated that the public hearing must cover the County's  
37 community development needs, development of the proposed activities, and a review of program compliance before  
38 the submission of the County's CDBG-I funding application to the state of the North Carolina.

39 The County proposes requesting funding from NCDEQ'S CDBG-I program for the FY2017 Engelhard Sanitary  
40 District Force Main Extension. The purpose of the CDBG-I grant program is:



1 To improve the quality of life for low to moderate income people by providing a safe, clean environment and clean  
2 drinking water through water and sewer infrastructure improvements and extensions of service.

- 3 • To benefit a residential area where at least 51% of the beneficiaries are low to moderate income as defined by
- 4 the United States Department of Housing and Urban Development.
- 5 • To perform eligible activities.
- 6 • To minimize displacement, and
- 7 • Provide displacement assistance as necessary.

8 For Fiscal Year 2017 of the CDBG-I program, funding availability is expected to be approximately \$21.7 million, with  
9 the maximum available grant at \$2.0 million over a 3-year period. Applications for funding are scheduled to be  
10 received September 29, 2017.

11 The CDBG program is able to fund a wide variety of community development activities. The State of North Carolina  
12 has chosen to fund two activities: water and sewer infrastructure, and economic development projects that lead to job  
13 creation or retention. The infrastructure program, or CDBG-I program can fund a range of water and sewer  
14 infrastructure and economic development activities, including, but not limited to, the following:

15 Water:

- 16 • Projects that resolve water loss in distribution systems.
- 17 • Projects that extend public water to areas with contaminated wells.
- 18 • Projects that extend water lines to areas with dry wells.
- 19 • Projects that assist with low water pressure in public water systems.
- 20 • Projects that regionalize two or more water systems.
- 21 • Project that rehabilitate or replace a water treatment plant.

22 Wastewater:

- 23 • Projects that resolve inflow and infiltration to collection systems and surcharges from pumps stations and
- 24 manholes.
- 25 • Projects that extend public sewer to areas with failed septic tanks.
- 26 • Projects that rehabilitate a wastewater treatment plant to allow for greater efficiency/compliance with
- 27 regulations.

28 Hyde County is seeking an amount in CDBG-I funds not to exceed \$1,152,760 for the FY2017 Engelhard Sanitary  
29 District Force Main Extension. The purpose of the County's request is to extend sanitary sewer force main  
30 approximately 8,950 l.f. to serve approximately 63 households in the Hycienda Heights, Engelhard area.

31 The project proposed by the County was identified in Capital Improvement Plan/Asset Management Plan 2010.  
32 Informal community meetings were held in the project area to inform citizens of the potential project, and get feedback  
33 from the residents.

34 A total of 100% of the CDBG-I funding will be used to benefit at least 51% Low to Moderate Income (LMI) people.  
35 The project area in the Hyde County FY2017 Engelhard Sanitary District Force Main Extension project has been  
36 determined to have a low-moderate income household percentage of approximately 85%, as indicated by income  
37 surveys of the area. The project area includes the Hycienda Heights community and portions of US 264, Green Hill  
38 Road and Pleasant Grove Road in Engelhard, NC.

1 The range of activities covered by the CDBG-I funds for the FY2017 Engelhard Sanitary District Force Main  
2 Extension project includes:

- 3 • Construction.
- 4 • Environmental Review.
- 5 • Engineering Design.
- 6 • Construction Administration and Observation.
- 7 • Legal Services.
- 8 • Surveying.
- 9 • Grant Administration.

10 If Hyde County is awarded a CDBG-I grant, the County is required to adhere to federal procurement requirements and  
11 other federal regulations which include:

- 12 • American with Disabilities Act/Section 504 Survey
- 13 • Davis-Bacon & Related Labor Acts
- 14 • Adoption/Submittal of a Citizen's Participation Plan
- 15 • Adoption/Submittal of an Equal Opportunity Plan
- 16 • Adoption/Submittal of a Fair Housing Plan
- 17 • Adoption/Submittal of a Language Access Plan
- 18 • Adoption/Submittal of a Relocation Assistance Plan
- 19 • Adoption/Submittal of a Section 3 Plan
- 20 • Excess Force Provision

21 The State of North Carolina requires that if Hyde County receives CDBG grant funding, the County will certify that  
22 they will comply with the requirements of the general displacement and relocation policy for CDBG grant funding.  
23 This policy assists low to moderate income people with costs associated with relocation or displacement, should such  
24 relocation become necessary due to the project activities. CDBG funds can be used for those costs, if necessary. If no  
25 displacement and relocation will occur as a result of the proposed CDBG grant activity, then the County confirms that  
26 during this public hearing (no displacement and relocation is anticipated for this project).

27 In the past, the County has applied for and received funding for the following completed CDBG projects:

- 28 • FY2007 Scattered Site Program
- 29 • FY2007 Small Business Entrepreneurial Program
- 30 • FY2009 Community Revitalization Program
- 31 • FY2009 Small Business Entrepreneurial Program
- 32 • FY2009 Recovery Program
- 33 • FY2010 Scattered Site Program
- 34 • FY2010 Contingency Infrastructure Program

35 The County will submit its CDBG-I application for the FY2017 Engelhard Sanitary District Force Main Extension  
36 project by September 29, 2017. The CDBG-I application will be available for review during normal business hours  
37 at the Hyde County Planning and Economic Development Office, Hyde County Government Center, 30 Oyster  
38 Creek Road, Swan Quarter, NC. Additional information is available from Kris Noble, Assistant County Manager, at  
39 252-926-4180, or at the Hyde County Government Center, 30 Oyster Creek Road, Swan Quarter, NC. Should you  
40 have any complaints or grievances regarding the subject public hearing, they should be addressed to the addressee



mentioned above within 10 business days and a written response to the written complaints and/or grievances will be sent by the County within 10 business days, where practicable.

Tony Spencer, Chairman of Engelhard Sanitary District, reported the sewer extension project was needed.

Commissioner Barry Swindell moved to close public hearing on NCDEQ'S CDBG-I program for the FY2017 Engelhard Sanitary District Force Main Extension. Commissioner Tunnell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Swindell and Tunnell; Nays – None; Absent or not voting – Simmons.

**Resolution by Governing Body of Applicant - CDBG-I Application for the FY2017 Engelhard Sanitary District Force Main Extension**

Commissioner Barry Swindell moved to adopt "Resolution: Approval to File Application for CDBG Funding With the State of North Carolina". Commissioner Tunnell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Swindell and Tunnell; Nays – None; Absent or not voting – Simmons.

*Clerk's Note: A copy of "Resolution: Approval to File Application for CDBG Funding With the State of North Carolina" is attached herewith as Exhibit A and incorporated herein by reference.*

**PRESENTATIONS:**

**Power Outage on Ocracoke - Update**

County Manager Bill Rich presented update on the power outage on Ocracoke Island. On Thursday, July 27, 2017 @ 4:30am a portion of the main underground transmission cables at the Pea Island side of the Bonner Bridge replacement project was severed. Later that morning the Ocracoke Control Group met and determined a state of emergency declaration was needed. Commissioners were contacted and the Board agreed unanimously. Effective July 27, 2017 @ 5:00pm a state of emergency and mandatory visitor evacuation order for Ocracoke Island in Hyde County was proclaimed.

*Clerk's Note: A copy of "Proclamation: State of Emergency and Mandatory Visitor Evacuation Order for Ocracoke Island" is attached herewith as Exhibit B and incorporated herein by reference.*

Effective August 3, 2017 @ 5:06pm termination of mandatory visitor evacuation order was issued and became effective at 12:00pm (noon) on August 4, 2017. It was determined that a state of emergency still exists.

*Clerk's Note: A copy of "Proclamation: Termination of Mandatory Visitor Evacuation Order Issued for Ocracoke Island in Hyde County, North Carolina" is attached herewith as Exhibit C and incorporated herein by reference.*

Mr. Rich thanked everyone involved in recovery efforts during the outage. He reported staff is compiling losses and will be organizing this data from Ocracoke individuals and businesses for submittal to PCL claims adjuster. Power was restored on Friday, August 4, 2017 @ noon.

**Opioid Task Force - Update**

County Manager Bill Rich presented update on activities of the newly formed Opioid Task Force. Mr. Rich reported on July 10<sup>th</sup> the Board of Commissioners approved a group of internal stakeholders from the Managers Office, EMS, DSS, Health Department and the Sheriff's Office to participate in an informed discussion about the opioid epidemic, and develop collaborative strategies that enhance prevention, education and treatment. The task force met with key stakeholders on July 13<sup>th</sup> and identified Hyde County's desired goals to initiate local steps to intervene in the rising number of drug overdose deaths in our county, state and nation. Community meetings will be scheduled for the week of August 22<sup>nd</sup>.



**Employee of the Month**

County Manager Bill Rich commended Emergency Services (ES) Director Justin Gibbs, ES Department Intern Colby Sawyer, ES Administrative Assistant Lois Stotesberry and Public Information Officer (PIO) Donnie Shumate on their contribution during the Ocracoke power outage and recovery. Mr. Rich invited the employees to dinner at Martelle's.

**PUBLIC COMMENTS:**

**Kelly Brooks, Engelhard** - recommended the Board review positions when hiring employees and suggested the County home grow its employees.

**Amy Srail, Ocracoke** – objects to item of consideration No. 7 – Disposition of County-owned Property Located on Ocracoke Island. The Mosquito Control Board should be included in this discussion.

**Peter Vankevich, Ocracoke Observer** – thanked the Board for reporting timely accurate news during the power outage. He noted Governor Roy Cooper and Assistant County Manager Kris Noble were interviewed on WOVV.

There being no further comment from the public, Chairman Pugh continued the meeting.

**ITEMS OF CONSIDERATION:**

**Project Budget Ordinance – Stream Debris Removal Project**

Daniel Brinn, Water and Flood Control Coordinator, reported this Project Budget Ordinance will outline revenues and expenditures to complete the North Carolina Department of Agriculture and Consumer Services Division of Soil & Water Conservation Stream Debris Removal Project identified as Contract # 17-175-4015. The stream debris removal project budget is \$107,764.00. Hyde County's match is \$5,029,00 (in kind).

Hyde County will work with Hyde Soil & Water to complete stream debris removal activities including cutting and removing downed trees, broken tops, and woody/vegetative debris that impede or potentially impede water flow in the streams and tributaries listed below:

Slocum Feeder Canal	Rose Bay Canal
Swindell Fork Canal	Outfall Canal
Ruttman Creek Canal	Williams Ditch 1 & 2
Swindell Road Canal	Griffin Canal
Shingle Creek Canal	Tiny Oak, Credle, Farrow Canal
The Gut, Hyde Drainage District # 8 Canals	

Commissioner Tom Pahl moved to adopt "Hyde County – North Carolina Department of Agriculture and Consumer Services Division of Soil & Water Conservation Stream Debris Removal Project Contract #17-175-4015 Project Budget Ordinance". Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Swindell and Tunnell; Nays – None; Absent or not voting – Simmons.

*Clerk's Note: A copy of "Hyde County – North Carolina Department of Agriculture and Consumer Services Division of Soil & Water Conservation Stream Debris Removal Project Contract #17-175-4015 Project Budget Ordinance" is attached herewith as Exhibit D and incorporated herein by reference.*

**Re-appointment of Hyde County Health Board Members**

Commissioner Barry Swindell moved to re-appoint J. W. Spencer and Doreen Holloway to serve another 3-year term on the Hyde County Health Board. Commissioner Tunnell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Swindell and Tunnell; Nays – None; Absent or not voting – Simmons.

**Joint Use Agreement with Hyde County Schools**



County Manager Bill Rich reported Hyde County through its Hyde County Youth Athletics program is working with Hyde County Schools to share facilities to provide recreational opportunities for youth. This agreement outlines the County's use of the O.A. Peay facility and Mattamuskeet Schools facilities. This agreement also outlines membership for an Interagency Team that will coordinate programming, scheduling, rules and regulations for HCYA activities. Hyde County recommends the following membership on the Interagency Team:

Kris Noble, Hyde County Manager's Office  
Corrinne Gibbs, Hyde County Finance Office  
Anna Shafer, Hyde County Health Department  
Bryant Morrison, Hyde County Youth Athletics  
Shawn Zenecker, Hyde County Youth Athletics  
Brandon Marshall, Hyde County Baseball & Softball  
Natalie Wayne, Hyde County Cooperative Extension  
School District Staff as recommended by the District

Commissioner Dick Tunnell moved to approve "Agreement Between The Hyde County School District and County of Hyde for Use of School Recreation Facilities by Hyde County Youth Athletics" and the interagency team members. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Swindell and Tunnell; Nays – None; Absent or not voting – Simmons.

Commissioner Pahl noted the Ocracoke Community Athletics Facility allows Ocracoke School to use their facility.

#### **Joint Meeting Request – Hyde County Board of Education**

County Manager Bill Rich reported Dr. Randolph Latimore has requested a joint meeting between the Hyde County Board of Education and the Hyde County Board of Commissioners. Potential meeting dates and time were presented.

Commissioner Barry Swindell moved to approve a joint meeting between the Board of Education and the Board of Commissioners on Tuesday, September 19, 2017 @ 5:00pm at Mattamuskeet School. Commissioner Pahl seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Swindell and Tunnell; Nays – None; Absent or not voting – Simmons.

#### **Memorandum of Understanding Between the Mattamuskeet Association and the County of Hyde**

Daniel Brinn, Water and Flood Control Coordinator, reported this Memorandum of Understanding (MOU) sets forth the terms and understanding between the Mattamuskeet Association (a private drainage association) and the County of Hyde to provide for the drainage, access and flood control needs of properties within and adjacent to the existing boundary of the Mattamuskeet Association.

Commissioner Barry Swindell moved to approve "Memorandum of Understanding Between the Mattamuskeet Association and the County of Hyde". Commissioner Tunnell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl, Swindell and Tunnell; Nays – None; Absent or not voting – Simmons.

#### **Potential Sale of County-owned Property – Ocracoke Parcel**

Bill Rich, County Manager and Daniel Brinn, Water and Flood Control Coordinator, will meet with the Ocracoke Mosquito Control Board and discuss the potential sale of county-owned property located on Ocracoke in Hyde County. Mr. Rich and Mr. Brinn will discuss their findings at the next Board of Commissioners meeting on Monday, September 5, 2017.

Commissioner Tom Pahl moved to table discussion on the potential sale of county-owned property (Ocracoke parcel)



1 until the next regularly scheduled Hyde County Board of Commissioners meeting on Monday, September 5, 2016 at  
2 6:00pm. Commissioner Tunnell seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl,  
3 Swindell and Tunnell; Nays – None; Absent or not voting – Simmons.

4 **Potential Sale of County-owned Property – Pat’s Road Parcel**

5 County Manager Bill Rich and County Attorney Fred Holscher discussed the potential sale of county-owned  
6 property located on Pat’s Road in Hyde County. Manager Rich reported Hyde County received an offer of  
7 \$15,000.00 for the property.

8 Commissioner Barry Swindell moved to accept the \$15,000.00 offer for the county-owned property on Pat’s Road  
9 contingent upon the County Attorney advertising the sale in Washington Daily News, Coastland Times and on the  
10 Hyde County Website. Commissioner Tunnell seconded the motion. The motion passed on the following vote: Ayes  
11 – Pugh, Pahl, Swindell and Tunnell; Nays – None; Absent or not voting – Simmons.

12 **2018 Ocracoke Fireworks – Certificate Holder**

13 Commissioner Tom Pahl presented request from Sundae Horn (on behalf of the Ocracoke 4<sup>th</sup> of July Committee)  
14 asking Hyde County to be the Certificate Holder for the Ocracoke July 4, 2018 Fireworks Show.

15 Commissioner Tom Pahl moved to approve Hyde County to act as the Certificate Holder for the 2018 Ocracoke  
16 Fireworks. Commissioner Swindell seconded the motion. The motion passed on the following vote: Ayes – Pugh,  
17 Pahl, Swindell and Tunnell; Nays – None; Absent or not voting – Simmons.

18 **BUDGET TRANSFERS:**

19 Bill Rich, County Manager, presented the following budget transfer for Board of Commissioner approval:  
20

21 **Health**

22 **a) BR4-18 – Health – Pregnancy Care Management ..... \$2,900.00**  
23

24 Commissioner Barry Swindell moved to approve Health Department budget transfer – BR4-18 as presented. Mr. Pahl  
25 seconded the motion. The motion passed on the following vote: Ayes – Pugh, Pahl and Tunnell; Nays – None; Absent  
26 or not voting – Swindell and Simmons.  
27

28 **MANAGEMENT REPORTS:**

29 **Chairman Earl Pugh, Jr.** – attended evacuation and recovery meetings on Ocracoke during the power outage.  
30 Mr. Pugh thanked all who assisted during the disaster. He also read thank you notes from the Engelhard Volunteer  
31 Fire Department for grant match funding; and, Hyde County Hotline for annual funding.

32 **Commissioner Tom Pahl** – attended evacuation and recovery meetings via telephone while on vacation.

33 **Commissioner Dick Tunnell** – thanked Engelhard Sanitary District for work on the sewer extension project. Mr.  
34 Tunnell reported maintenance on the dike has started and noted how nice the roadside mowing looks.

35 **Vice-chairman Barry Swindell** – reported he vacationed on Ocracoke.

36 **Commissioner Ben Simmons** – absent.

1 **County Manager Bill Rich** – reported he received a thank you note from Dr. David Loope, President of BCCC.  
2 Mr. Rich noted BCCC programs currently in the county and reported additional programs are planned for Hyde  
3 County.

4 Manager Rich’s July, 2017 calendar was provided.

5 **Assistant County Manager/Planner Kris Cahoon Noble** – absent.

6 **PUBLIC COMMENTS:**

7 There being no comments from the public, Chairman Pugh continued the meeting.

8 **CLOSED SESSION:** (none)

9 **ADJOURN:**

10  
11 Commissioner Swindell moved to adjourn the meeting. Mr. Tunnell seconded the motion. The motion passed on the  
12 following vote: Ayes – Pahl, Pugh, Swindell and Tunnell; Nays – None; Absent or not voting – Simmons.

13 The meeting adjourned at 7:25p.m.

14  
15  
16 Respectfully submitted:

17  
18 Minutes approved on the 5<sup>th</sup> day of September, 2017.

19  
20 Attest:

21  
22  
23  
24 \_\_\_\_\_  
25 Lois Stotesberry, CMC, NCCCC  
26 Clerk, Hyde County Board of Commissioners

27  
28  
29  
30 \_\_\_\_\_  
31 Earl Pugh, Jr.  
32 Chair, Hyde County Board of Commissioners

33  
34 **Attachments:**

35 **Exhibit A: “Resolution: Approval to File Application for CDBG Funding With the State of North Carolina”**

36 **Exhibit B: “Proclamation: State of Emergency and Mandatory Visitor Evacuation Order for Ocracoke Island”**

37 **Exhibit C: “Proclamation: Termination of Mandatory Visitor Evacuation Order Issued for Ocracoke Island in  
38 Hyde County, North Carolina”**

39 **Exhibit D: “Hyde County – North Carolina Department of Agriculture and Consumer Services Division of Soil & Water  
40 Conservation Stream Debris Removal Project Contract #17-175-4015 Project Budget Ordinance”**

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** J.W. Spencer  
**Attachment:** No

**ITEM TITLE:** INTRODUCTION: RODNEY CHAPPELL

**SUMMARY:** J.W. Spencer will introduce the county's new Soil & Water Conservation Technician, Rodney Chappell.

**RECOMMEND:** NO ACTION

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Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
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Vote: ☐ Earl Pugh, Jr.  
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**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** County Manager Bill Rich  
**Attachment:** No

**ITEM TITLE:** NATIONAL PARK SERVICE UPDATE

**SUMMARY:** Dave Hallac, Superintendent for the Outer Banks Group, Cape Hatteras National Park Service, will provide an update of recent activities for the Park Service as well as discuss the lighthouse parking area on Ocracoke and donation of property to Hyde County for use by the community and the National Park Service.

**RECOMMEND:** INFORMATION ONLY

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Motion Made By: ☐ Earl Pugh, Jr.  
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**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** County Manager Bill Rich  
**Attachment:** No

**ITEM TITLE:** EMPLOYEE/VOLUNTEER OF THE MONTH

**SUMMARY:** Manager Bill Rich will announce the Employee and/or Volunteer of the Month. The recipient will spin the "Wheel of Thanks."

**RECOMMEND:** Congratulations.

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Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
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**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** Citizens  
**Attachment:** No

**ITEM TITLE:** PUBLIC COMMENTS

**SUMMARY:** Citizens are afforded an opportunity at this time to comment on issues they feel may be of importance to the Commissioners and to their fellow citizens.

Comments should be kept to (3) minutes and directed to the entire Board, not just one individual Commissioner, staff member or to a member of the audience.

Time for one person cannot be used by another person.

Comments that reflect the need for additional assistance will be directed to the County Manager or referred to a future meeting agenda.

**RECOMMEND:** Receive comments.

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** Chairman Earl Pugh, Jr.  
**Attachment:** Yes

**ITEM TITLE:** PROCLAMATION – TERMINATION OF THE STATE OF  
EMERGENCY FOR HYDE COUNTY – HURRICANE MATTHEW

**SUMMARY:** Chairman Pugh will issue termination of the State of Emergency for Hyde  
County, NC, effective as of 6:15PM today.

**RECOMMEND:** Adopt.

---

Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl



**BOARD OF COMMISSIONERS  
OF THE COUNTY OF HYDE,  
NORTH CAROLINA**

**PROCLAMATION**

**TERMINATION OF STATE OF EMERGENCY ORDER ISSUED FOR  
OCRACOCKE ISLAND AND MAINLAND HYDE COUNTY, NORTH CAROLINA**

**SEPTEMBER 5, 2017**

**Whereas**, on Thursday, July 27, 2017 at 5:00PM, I proclaimed a local State of Emergency for Ocracoke Island with a Mandatory Visitor Evacuation Order; and,

**Whereas**, I issued proclamation entitled "Termination of Mandatory Visitor Evacuation Order Issued for Ocracoke Island," effective on August 4, 2017 at 12:00PM (noon); and,

**Whereas**, I issued proclamation entitled "State of Emergency for Hyde County," effective on August 28, 2017 at 5:00PM; and,

**Whereas**, I hereby terminate the State of Emergency Order issued for Ocracoke Island and Mainland Hyde County, North Carolina; effective September 5, 2017 at 6:15PM and,

**Whereas**, I have determined that a State of Emergency no longer exists; and,

**NOW, THEREFORE BE IT RESOLVED that this proclamation is signed on this date, September 5, 2017 at 6:15 PM, and becomes effective immediately.**

ATTEST:

09-05-2017 @ 6:15PM

Earl Pugh, Jr.  
Chairman, Hyde County Board of Commissioners

Lois Stotesberry, CMC, NCCCC  
Clerk, Hyde County Board of Commissioners





**BOARD OF COMMISSIONERS  
OF THE COUNTY OF HYDE,  
NORTH CAROLINA**

**PROCLAMATION  
STATE OF EMERGENCY FOR HYDE COUNTY**

**August 28, 2017**

**WHEREAS**, Pursuant to Hyde County Ordinances, Chapter 166 A of the General Statutes and Article 36 A of Chapter 14 of the General Statutes, I have determined a State of Emergency exists on Ocracoke Island and Mainland Hyde County; and,

**WHEREAS**, I therefore proclaim the existence of a State of Emergency on Ocracoke Island and Mainland Hyde County effective Monday, August 28, 2017 at 5:00p.m.; and,

**WHEREAS**, I hereby direct all county law enforcement officers, county employees, public safety personnel, and all emergency management personnel, subject to my control, to cooperate in the enforcement and implementation of the provisions of the emergency as may be necessary or convenient; and,

**NOW THEREFORE**, This proclamation is signed on this date, August 28, 2017, and becomes effective at 5:00p.m. on Tuesday, August 28, 2017.

**ATTEST:**

08-28-2017 @4:35 P.M.

Earl Pugh, Jr., Chairman  
Hyde County Board of Commissioners

Lois Stotesberry, CMC, NCCCC  
Clerk, Hyde County Board of Commissioners



**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** Commissioner Tom Pahl  
**Attachment:** No

**ITEM TITLE:** RECOMMENDATIONS FOR APPOINTMENT TO THE OCRACOCKE  
OCCUPANCY TAX BOARD

**SUMMARY:** Commissioner Tom Pahl will make recommendations for (2) members to  
the Ocracoke Occupancy Tax Board.

**RECOMMEND:** APPROVE

---

Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 7, 2017  
**Presenter:** Kris Noble  
**Attachment:** No

**ITEM TITLE:** APPOINTMENT OF JANE HODGES AS PLAT REVIEW OFFICER

**SUMMARY:** Assistant Manager Noble will recommend the appointment of Jane Hodges as a Plat Review Officer.

**RECOMMEND:** RECOMMEND AND APPROVE

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Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** Kris Noble, Assistant County Manager  
**Attachment:** Letter from Laura Alvarico, Director, Albemarle Commission

**ITEM TITLE:** APPOINTMENT – ALBEMARLE COMMISSION  
AREA AGENCY ON AGING (AAA) FOR REGIONAL ADVISORY  
COUNCIL (RAC)

**SUMMARY:** The Albemarle Commission Area Agency on Aging is in need of two appointed Hyde County representatives on its Regional Advisory Council.

**RECOMMEND:** Appointment

---

Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl



August 9, 2017

CAMDEN

CHOWAN

CURRITUCK

DARE

GATES

HYDE

PASQUOTANK

PERQUIMANS

TYRRELL

WASHINGTON

COLUMBIA

CRESWELL

DUCK

EDENTON

ELIZABETH CITY

GATESVILLE

HERTFORD

KILL DEVIL HILLS

KITTY HAWK

MANTEO

NAGS HEAD

PLYMOUTH

ROPER

SOUTHERN SHORES

WINFALL

Mrs. Lois Stotesberry, Clerk to the Board  
Hyde County  
PO Box 188  
Swan Quarter, NC 27885

Dear Mrs. Stotesberry:

The Albemarle Commission Area Agency on Aging (AAA) is in need of two appointed representatives on our Regional Advisory Council (RAC). You may wish to consider Ms. Jan Moore as one of the two representatives. Ms. Moore currently attends the meetings as a Senior Tar Heel Delegate.

The RAC meets quarterly to give direction and guidance to the AAA's efforts in serving the senior population in Hyde County. The primary purpose of this council is to serve as advocates for older adults, their caregivers and their families living within the service area of the Albemarle Commission as specified by the Older American's Act. This group is primarily responsible for providing guidance and input in our four-year area plan to serve older adults in Northeast North Carolina. As we begin evaluating needs for our new four-year plan, having representation from Hyde County is essential.

Appointment length to this council can vary based on the county preference, but should be no less than a two-year term.

Should you have any questions or concerns, please feel free to contact me at 252-426-5753 ext. 224. I thank you in advance for your assistance.

Most Sincerely,

Laura Alvarico, Director  
Albemarle Commission Area Agency on Aging



**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** Tammy Blake  
**Attachment:** No

**ITEM TITLE:** Updates to the Classification Pay Plan

**SUMMARY:** The Hyde County Sheriff's Department, in an effort to promote and compensate their employees, has promoted individuals with title and pay grade changes in accordance to the deputy's experience, qualifications and knowledge, under both our current and former Sheriffs. Some of these titles and pay grades have never been officially adopted by the Board for the Hyde County Classification Pay Plan. We are asking at this time to implement these titles and pay grades which we are already using and are in practice.

<b>Title</b>	<b>Pay Grade</b>
Sheriff	81
Chief Deputy	71
Captain	69
Detention/Jailer	68
Deputy Sheriff Area Leader	68
Sargent - Deputy	67
Corporal - Deputy	66
Deputy	65
Telecommunicator/Admin.	65

**RECOMMEND:    APPROVE**

---

Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** Tammy Blake  
**Attachment:** No

**ITEM TITLE:** New Positions in Classification Pay Plan

**SUMMARY:** Finally, our current Sheriff has made position and title changes since taking office and wishes at this time to create a new position of Captain at a Pay Grade of 69. He also wishes to create an Administrative Assistant II position at a Pay Grade of 65 in anticipation of the termination of the current Telecommunicator positions. We are asking the Board to formally approve the changes made over the term of our current Sheriff and newly suggested changes as follows: These changes fall within the existing budget.

<b>Title</b>	<b>Pay Grade</b>
Sheriff	81
Chief Deputy	71
Captain	69
Deputy Sheriff Area Leader	68
Sargent - Deputy	67
Corporal - Deputy	66
Detention/Jailer	68
Deputy	65
Administrative Assistant II	65

**RECOMMEND:     APPROVE**

---

Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** Tammy Blake  
**Attachment:** No

**ITEM TITLE:** Synchronize the Classification Pay Plan

**SUMMARY:** The former Sheriff made the following position and title changes, but some were never officially adopted. We are asking for a motion to formally approve these positions and title changes from the former Sheriff's administration.

<b>Title</b>	<b>Pay Grade</b>
Sheriff	81
Chief Deputy	71
Detention/Jailer	68
Deputy Sheriff Area Leader	68
Sargent - Deputy	67
Corporal - Deputy	66
Deputy	65

**RECOMMEND:** APPROVE

---

Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl



**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** County Manager Bill Rich  
**Attachment:** No

**ITEM TITLE:** BOARD RETREAT/POTENTIAL PUBLIC HEARING

**SUMMARY:** We would like to hold a commissioner's retreat and potential public hearing. We are proposing the following two dates for the retreat and potential public hearing:

- Wednesday, October 11 – 12:00 noon to 1:30 pm
- Wednesday, October 18 – 12:00 noon to 1:30 pm

The meeting will be held at the Mattamuskeet Outpost and lunch will be catered by Martelle's.

**RECOMMEND:**

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Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 7, 2017  
**Presenter:** County Manager Bill Rich  
**Attachment:** Yes

**ITEM TITLE:** DISPOSITION OF COUNTY PROPERTY

**SUMMARY:** Manager Rich will provide an update on the disposition of the sale of county properties located on Pat's Road as well as the property on Ocracoke Island.

**RECOMMEND:** INFORMATION UPDATE ONLY

---

Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

## HYDE COUNTY BOARD OF COMMISSIONERS

2017 2018

## BUDGET REVISIONS

MEETING DATE

09/05/2017

"+" EXP BUDGET    "-" EXP BUDGET  
"-" REV BUDGET    "+" REV BUDGET

(FO USE)	BR#	IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	DEBIT	CREDIT
			WEST QUARTE	713010.9100	CURRENT TAXES		\$ 5,000.00
				716932.0045	SERVICES AND MAINTENANCE	\$ 5,000.00	

DOES INCREASE  
WEST QUARTER  
BUDGET

REQUESTED BY \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

(SIGNATURE)

APPROVED BY \_\_\_\_\_

(CO MGR)

(BD CHAIR)

(CLERK)

APPROVAL DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

ENTERED IN SYSTEM \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

(FINANCE OFFICER)

## 2007 2008 BUDGET REVISIONS

9/5/2017

"-" REV BUDGET    "+" REV BUDGET

REQUESTED BY Laurie Patti DATE 8 / 15 / 17  
(SIGNATURE)  
APPROVED BY \_\_\_\_\_  
(CO MGR) (BD CHAIR) (CLERK)  
APPROVAL DATE      /      /       
ENTERED IN SYSTEM \_\_\_\_\_ DATE      /      /       
(FINANCE OFFICER)

## HYDE COUNTY BOARD OF COMMISSIONERS 2007 2008 BUDGET REVISIONS

MEETING DATE  
9/5/2017

"+" EXP BUDGET	"-" EXP BUDGET
"-" REV BUDGET	"+" REV BUDGET

[illegible]

REQUESTED BY Laurie Poth DATE 8 / 15 / 17  
(SIGNATURE)

APPROVED BY \_\_\_\_\_  
(CO MGR) (BD CHAIR) (CLERK)

APPROVAL DATE                    /                    /

ENTERED IN SYSTEM \_\_\_\_\_ DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
(FINANCE OFFICER)

**HYDE COUNTY BOARD OF COMMISSIONERS  
2011/2012 BUDGET REVISIONS**

MEETING DATE 09/05/2017					
(FO USE) BR # OR IDT#	DEPARTMENT	ACCOUNT #	LINE ITEM ACCOUNT NAME / EXPLANATION	"+" EXP BUDGET "- " REV BUDGET	"-" EXP BUDGET "+" REV BUDGET
				DEBIT	CREDIT
		10-5850.0200	Salaries	\$ 206.18	
		10-5850.0500	FICA	\$ 18.59	
		10-5850.0600	Group Insurance	\$ 57.00	
		10-5850.0700	Retirement	\$ 18.23	
5-18	HEALTH - STD	10-5850.4600	Medical Supplies	\$ 292.00	
		103480.0029	Revenue		\$ 592.00
				\$ 592.00	\$ 592.00
			Budget is increased. NC DHHS is allocating an additional \$592 to local health department for additional testing of STDs in males. <b>No local appropriations required.</b>		

REQUESTED \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED... CO MANAGER      CO COMMISSIONER-CHAIR      CLERK TO THE BOARD

ENTERED LEDGER/DATE \_\_\_\_\_



**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** Chairman, Vice-Chair, Commissioners and Manager  
**Attachment:** No

**ITEM TITLE:** MANAGEMENT REPORTS

**SUMMARY:** This is a time for each Commissioner to give reports on their work representing the County.

Additionally, Commissioners may wish to bring up issues they wish to have followed up by the Board or by the County Manager.

The County Manager and Assistant County Manager will give an oral update on various projects and other administrative matters.

**RECOMMEND:** Receive reports. Discussion and possible action as necessary.

---

Motion Made By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Motion Seconded By: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

Vote: ☐ Earl Pugh, Jr.  
☐ Barry Swindell  
☐ Dick Tunnell  
☐ Ben Simmons  
☐ Tom Pahl

### Manager's Calendar (August 2017)

<b>1</b>	Ocracoke - Power Outage - 9 am-Ferry Conf. Call; 11 am-Ocracoke Deputy Control Meeting; 2pm-Conf. Call with Fred Holscher; 2:30pm-Conf. Call with Albemarle Commission, Re: new building; 5pm-Lawn Party at Pony Island Motel
<b>2</b>	Ocracoke - Power Outage - 9:15am-NC Attorney General Bradford Sneedon/Phil Woods. 11 am-Ocracoke Deputy Control Group; 5pm-Met with Justin, Colby and Donnie, re: Press Release draft
<b>3</b>	Ocracoke - Power Outage - 9:15am-Conf. Call with Paul Spruill (Tideland EMC) and Justin; 11 am-Betty Jo Sheppard; 2:30 pm-Ocracoke Deputy Control Group; 4pm-State Emergency Mmgt. Conf. Call; 5 pm-Ocracoke Deputy Control Meeting.
<b>4</b>	10 am-Ocracoke Community Meeting re: PCL claims; 5pm-Lifted mandatory evacuation
<b>5</b>	
<b>6</b>	1pm-Met with Tom Pahl
<b>7</b>	9:30 am-Ferry to SQ; 6 pm-Commissioner's Meeting
<b>8</b>	4pm-Core Group Meeting for Mattamuskeet Watershed; 7pm - Mattamuskeet Watershed Public Meeting
<b>9</b>	2pm-Beaufort-Hyde Community Foundation, re: Open Door Community Center grant giving; 3pm-Lee Chevrolet (lease of 3 vehicles)
<b>10</b>	NCACC Annual Conference-Durham
<b>11</b>	NCACC Annual Conference-Durham
<b>12</b>	NCACC Annual Conference-Durham
<b>13</b>	
<b>14</b>	Vacation
<b>15</b>	Vacation
<b>16</b>	Vacation
<b>17</b>	Vacation
<b>18</b>	Vacation
<b>19</b>	
<b>20</b>	
<b>21</b>	10am-6pm-Staff meetings
<b>22</b>	10am-11am-Natalie Wayne; 11 am-12 pm-Richard Hicks; 12pm-Met with Daniel Brinn; 2:15pm-Met with Jerry Calhoon with Gregory Poole, re: generator for Ocracoke
<b>23</b>	2pm-Laurie Potter, Kris and Corrinne; 3pm-Corrinne & Tammy re: DSS
<b>24</b>	10am-NC Catch Meeting; 1pm-Ferry to Ocracoke
<b>25</b>	6 pm-Mosquito Control Board Meeting-Ocracoke
<b>26</b>	
<b>27</b>	
<b>28</b>	12:30pm-NPS Concessions Trng. -Ocracoke
<b>29</b>	Ocracoke
<b>30</b>	12 noon-Bill Cook/NCDHHS concessions training
<b>31</b>	Ocracoke Waterways Commission Meeting - 6pm



**Hyde County Board of Commissioners  
AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** Citizens  
**Attachment:** No

**ITEM TITLE:** PUBLIC COMMENTS

**SUMMARY:** The public is invited to use this time to make comments to the County Commissioners on items discussed during this meeting and/or matters not discussed earlier in the meeting.

**RECOMMEND:** Receive comments.

**Hyde County Board of Commissioners**  
**AGENDA ITEM SUMMARY SHEET**

**Meeting Date:** September 5, 2017  
**Presenter:** Board of Commissioners

**ITEM TITLE:** CLOSED SESSION

**SUMMARY:** The County Manager may request entering Closed Session  
in accordance with **NCGS143A-318.11 (a)**

- 1) To prevent the disclosure of information that is privileged or confidential pursuant to the law.
- 2) To prevent the premature disclosure of an honorary award.
- 3) To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege.
- 4) To discuss matters relating to the location or expansion of industries or other businesses.
- 5) To establish or instruct the public body's staff or agent in negotiating the price or terms of a contract for the acquisition of real property by purchase; or compensation and terms of an employment contract.
- 6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.
- 7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- 8) To formulate plans by a local board of education relating to emergency response to incidents of school violence.
- 9) To discuss and take action regarding plans to protect public safety.

**RECOMMEND:** Enter into Closed Session if required.

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<b>Motion Made By:</b> (Enter) <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	<b>Motion Seconded By:</b> <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	<b>Vote:</b> <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl
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<b>Motion Made By:</b> (Exit) <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	<b>Motion Seconded By:</b> <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	<b>Vote:</b> <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl
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**Action Taken:**

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<b>Motion Made By:</b> <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	<b>Motion Seconded By:</b> <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl	<b>Vote:</b> <input type="checkbox"/> Earl Pugh, Jr. <input type="checkbox"/> Barry Swindell <input type="checkbox"/> Dick Tunnell <input type="checkbox"/> Ben Simmons <input type="checkbox"/> Tom Pahl
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# **Department Reports**

## Human Resources Dept. Report – September 2017:

- Verified information for vacation/sick leave for employees
- Completed monthly payroll
- Completed and processed monthly vouchers to pay employees' insurances, tax garnishments, child support payments, retirement, etc.
- Daily Tasks - Assisted employees as necessary concerning hours worked, salary, insurance, benefits, retirement, deposit changes, etc.
- Enrolled two full-time and four part-time employees
- Generated the monthly Human Resources employee newsletter
- Coordinated drug testing of employees
- Met with Legal Shield Agents
- Assisted Elections Department in advertising and interviewing for vacant position
- Generated one Workers Comp claim
- Compiled information to update the County's Classification Pay Plan
- Assisted BCBS in getting insurance information corrected
- Assisted one employee with retirement process
- Assisted Auditors with compiling pre-audit information

Respectively submitted,

*Tammy Blake*

Hyde County DSS Programs  
Month of July 2017

Income Maintenance Programs		Active Cases	Applications Processed	Reviews/Redetermination	Other Changes
Medicaid	1220		12	74	
Long Term Care MAA & MAD	36				
Food Stamps	427		21	42	11
Work First	8		1		
<b>Total</b>	<b>1,691</b>		<b>34</b>	<b>116</b>	<b>11</b>
Medicaid Transportation Program		Transported	Gas	Vouchers	Active Cases
Medicaid	24		41	2	291
Dialysis	1		1	0	0
Title III	2		13	0	55
<b>Total</b>	<b>27</b>		<b>55</b>	<b>2</b>	<b>346</b>
Child Protected Services		Reports	Ongoing	Unsubstantiated	Screened out
		N/R	N/R	N/R	N/R
Adult Services (Ongoing)		Active CAP Cases	SA In Home		
	14		4		
Crisis Intervention		Applications Taken	Approved	Denied	
	3		3		
Medication Assistance		Applications Taken	N/R	Denied	
	N/R				
Daycare Services		In County		out of county	
Cases	3		3	2	
Children	8		3	3	

Reviews/Redetermination processed monthly  
Cap cases have daily, weekly and monthly contacts  
Reviews done every six months

Hyde County DSS Programs  
Month of July 2017

	Requested	Approved	Denied	Assistance from other Sources
Fishing License				
Christmas Cheer	N/A	N/A	N/A	N/A
LIEAP				

Reviews/Redetermination processed monthly  
Cap cases have daily, weekly and monthly contacts  
Reviews done every six months



**Child Support Services  
Services and Activities Report  
For the period  
JULY 2017**

Child support recipients have two options to receive their payments at the point a child support order is entered by the court in their case. Their first option is to choose to complete an application for direct deposit. Applicants are given an authorization for direct deposit at the time of their first interview, and instructed if they wish to utilize this method for receipt of their payments, take the form to their bank for completion, and mail to Raleigh for processing. The second option is for recipients to receive their payments on an SMI One Debit Card, also known as NCKIDS card. Many of our custodial parents receive their payments by this method.

When child support is paid by the non custodial parent, the payment is processed at the North Carolina Centralized Collections Center and receipted through ACTS. Once processed through the non-custodial parent's account, the payment cycles through the child support case and money owed to the custodial parent is cycled out. This process takes roughly two to three business days before it leaves for the custodial parent's account, whether it is by direct deposit or by debit card. This process takes another day or two before becoming available for use on the custodial parent's account.

The debit cards have been in use with child support since April 2007.

**HYDE COUNTY  
CHILD SUPPORT UNIT  
FY 2017-2018 STATISTICAL  
REPORT**

	July	August	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	YTD Totals	FY2016- 2017
total caseload	174													
<b>ESTABLISHMENT</b>														
paternity tests performed	0												0	
<b>ENFORCEMENT</b>														
withhold ing	14411												\$14,411	
interstate collections	0												\$0	
court collections	1423												\$1,423	
tax intercept collections	492.93												\$493	
ymen insuranc	0												\$0	
incentive collections*	14.65												\$15	
IV-E foster care collections	0												\$0	
total collections	20662												\$20,662	
rs serviced	3												3	

\*incentives consist of : TANF Share, IV-E Share, SFHF Share, Incentive, Settlement funds, Tax Intercept Fees, Paternity Test Fees, and Legal Fees



# AGRICULTURE

## Nematode Turn Row Meeting

Middle Creek Farms, Engelhard, NC

On July 19, 2017, Dr. Lindsey Thiessen, NC Extension Plant Pathologist, spoke on recognizing nematode damage in soybeans and the options we have available to combat them. There are thousands of different kinds of nematodes but root-knot and soybean cyst are the most problematic for farmers. It is common to mistake nematodes damage as another stress like water damage. Other times there may not be any above ground symptoms present. While there is nothing that a farmer can do if his soybeans begin to decline this year, it is extremely important that they identify fields where nematodes are present. The next time they plan to plant soybeans in those fields, the best and most practical option we have available are seed treatments and resistant varieties. They will also need to practice good sanitation by doing any work in those fields last and washing implements after working in those fields to prevent the spread of nematodes.

### State & National Corn Yield Contest



Measured 6 entries

AVERAGE  
241-276  
bu/ac



### Farmer Visits

- \* General Farm Visits
- \* Pesticide Drift Call
- \* Diagnostic Soil Test
- \* Nematode Samples
- \* Plant Samples
- \* Pesticides for Grain Bins

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## FAMILY CONSUMER SCIENCES

### 4-H Butter Making Class



Lunch & Learn  
Food Safety  
After the Storm



Scranton Mobile  
Food Pantry



Fall Into Fitness  
Challenge

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Gene Fox presented on Cooking Wild Edible Foods at Hyde, Seek and Discover Day Camp. All youth were able to taste test cattail stir-fry. They learned the function of the plants, where they are found, how to harvest and cook it!

### Home Visits



- \* Tomato Garden Issue
- \* Lawn Care
- \* Ornamental Shrubs
- \* Caring for Fruit Trees
- \* Roses
- \* Pruning Fruit Trees



Pecan Variety Test - Fairfield, NC  
On-going Study at NCSU  
Documentation of tree health & care

## HORTICULTURE

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### July Contacts

3,014



Extension Reporting System

Reports

### July Programs

13

SEPT

## UPCOMING EVENTS



Learning to Grow in Your Space - Hyde County Government Center



Blackland Cotton Field Day - Milton Prince Farm



Fall Into Fitness Challenge - Hyde County Government Center



FCS

Agriculture

4-H

Horticulture

August  
2017

NC

COOPERATIVE  
EXTENSION

Hyde County Center

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# REPORT TO COMMISSIONERS

resources need community volunteers research grow future know answers programs partners help home create technology local family production leaders well land school



## 4-H Summer SPOTLIGHT

Lee Brimmage  
4-H Youth Development  
Extension Agent

Hyde County 4-H has experienced a very successful summer offering over 18 total youth events. Programming has extended over a various range of topics including animal science, art, nutrition, hunter education, environmental conservation and water safety. Youth have had the opportunity to be involved in over 200+ hours of hands-on experience and education led by numerous Extension resources and partnerships. The 4-H program has also kept youth engaged in their community through volunteerism; logging over 625 total hours of community service. Our success is direct reflection of positive relationships we have built with the county, community partners, sponsors, parents and volunteers. Their help and contributions has allowed us to fund and operate a summer program that cost nearly \$45,000. It is our goal to continue our pursuit of reaching every child in Hyde County and ensuring that their future is preserved. From the mainland to the island, we will make a difference because 4-H GROWS HERE!!

48

Attended 4-H  
Summer Camp at the  
Eastern 4-H Center

17

Presented at 4-H  
District Activity Day  
in Pitt County

138

Participated in  
Hyde, Seek and Discover  
Day Camp at the  
Mattamuskeet Lodge

4-H  
CONGRESS



4-H  
GROWS HERE

Five teens attended 4-H Congress July 28th-August 1st at North Carolina State University, Raleigh NC. The Hyde County delegation participated in presentations, leadership classes, citizenship training, service opportunities and officer elections!

resources need community volunteers research grow future know answers programs partners help home create technology local family production leaders well land school

Public Health and Home Health Monthly Summary Report – July 2017			
CLINICAL SERVICES		Current Month	Year To Date
Family Planning		15	15
Maternal Health		3	3
Adult Health: Wellness/Primary Care/Chronic Disease/Telemedicine		52	52
BCCCP		3	3
Immunizations		3	3
Seasonal Flu Shots/Flu Mists			
Adults		0	0
Children		0	0
STD Treatments		2	2
Communicable Disease Cases/Investigations		1	1
TB Treatments (Latent) & Skin Tests		2	2
Child Health (Wellness)		8	8
Child Health (Sick Care)		8	8
Rabies Treatments/Investigations**		1	1
Dental Varnishing		2	2
Lab Services		30	30
<b>WIC (Women, Infant &amp; Child Nutrition Assistance)</b>			
WIC – Mainland			
Certifications		16	16
Mid-Certification Assessments		4	4
Pick-ups		11	11
Vendor Trainings		0	0
WIC – Ocracoke (Quarterly)			
Certifications		0	0
Mid-Certification Assessments		0	0
Pick-ups		0	0
Vendor Trainings		0	0
<b>PREGNANCY/EARLY CHILDHOOD SERVICES</b>			
Pregnancy Care Management (for healthy pregnancies and births)			



Current Case Load		h 0, m 3, l o, p 1	h 0, m 3, l o, p 1
Contacts this Month		44	44
Attempts (No Contact)		2	2
<b>Care Coordination for Children (for healthy children 0-5 years)</b>			
Current Case Load		h 0, m 7, l 1, p 0	h 0, m 7, l 1, p 0
Contacts this Month		103	103
Attempts (No Contact)		11	11
Family Connects (for healthy mother/child after birth)		0	0
<b>MEDICATION ASSISTANCE PROGRAM</b>			
New Patients Enrolled		1	1
Active Patients Served			65
New Requests		4	4
Medications Requested		4	4
Medications Received		3	3
Medications Delivered		2	2
<b>ENVIRONMENTAL HEALTH</b>			
<b>Food and Lodging</b>			
F&L Inspections		4	4
F&L Visits		5	5
F&L Pre-Opening Visits			
F&L Permits Issued		1	1
F&L Permits Suspended			
F&L Suspensions Lifted			
F&L Complaint Investigations		2	2
F&L Consults		23	23
General Sanitation			
Vector Control			
Animal Control			
Health Education			
<b>On-Site Wastewater</b>			
Sites Visited/Evaluated		12	12
Improvement Permits Issued		7	7



Construction Authorizations	14	14
Other Authorizations	5	5
Consultative Contacts	92	92
Operation Permits Issued		
Migrant Housing Inspections		
<b>On-Site Wells</b>		
Well Site Evaluated		
Grouting Inspections		
Well Site Construction Visits		
Well Construction Permits Issued		
Well Certificate of Completion		
Bacteriological Samples Collected		
Other Sample Collected		
Well Consultative Contacts		

#### HEALTH EDUCATION

##### Physical Activity & Nutrition Programming:

- Piyo classes are being offered free-of-charge to residents through the end of May and will restart in August
- KBR funds:
  - Carryover into a Year 4 (July 2017 – June 2018)
  - Supporting start-up costs for Hyde County Youth Athletics
- Vidant funds:
  - Grant application submitted in March for the Healthy Mothers | Healthy Families initiative, which will support new mothers by increasing protective factors for postpartum depression in the Hyde County community - physical activity being the primary protective factor and a means to engage their families in healthy behaviors
  - Award notification of \$5,000 came in May

##### Prescription Drug Abuse Prevention:

- Drug drop boxes have been installed in both sheriff's offices
- HCHD dispensing Naloxone to those who use opioids or their family members
- Collaborating on advertising with Dare County started in January

**Project Direct LEGACY for Men (Chronic Disease Task Force):**

- Advisory Committee has finally achieved 501 (c) 3 status
- HCHD will continue to support PDL as a community partner
- PDL has become financially independent of HCHD

**Hyde County Farmers Market:**

- \$3,000 in PICH funding was secured in May
- Plan submitted in February – included multiple market locations and increased educational activities at markets
- 2017 Farmers Market schedule TBD

**Community Gardens**

- HCHD staff is involved in a community garden project, which aims to support existing county community gardens
- Scranton and Engelhard Community Gardens are gearing up for the spring growing season
- Funding is needed for seeds and equipment in the future

**Other**

- SOTCH
  - 2016 State of the County Health Report submitted to the State in March
  - Presentation to Board of County Commissioners in May
  - Presentation to Board of Health in July
- HCHD has decided to join the Regional Community Health Assessment process in 2018
  - Presentation to Board of County Commissioners in May
  - Presentation to Board of Health in June
- Health Educator graduated from the UNC School of Government's 2017 Community Development Academy in April

**NORTH CAROLINA  
HYDE COUNTY  
HYDE COUNTY BOARD OF COMMISSIONERS**

From: Linda M. Basnight Tax Administrator

This is to report all tax collections by the Hyde County Tax Office Employees during the  
month of July 2017

**CURRENT TAX**

<b>DEPOSITS</b>	<b>COUNTY WIDE</b>	<b>MOSQUITO TAX</b>	<b>SOLID WASTE</b>	<b>WEST QUARTER</b>	<b>INTEREST</b>
\$4,617.94	\$4,617.94	\$0.00	\$0.00 Res \$0.00 Comm	\$0.00	\$0.00

2017 SQWS  
\$ -

**CURRENT DMV**

<b>DEPOSITS</b>	<b>COUNTY WIDE</b>	<b>MOSQUITO TAX</b>	<b>INTEREST</b>
\$0.00	\$0.00	\$0.00	\$0.00

**DELIQUENT DMV**

2016	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2015	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2014	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2013	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2012	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2011	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
		\$0.00
2010	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2009	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2008	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2007	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2006	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00
2005	COUNTY WIDE	\$0.00
	MOSQUITO	\$0.00

INTEREST

\$0.00  
\$0.00  
\$0.00

**DELIQUENT TAX**

2016	\$18,447.60
2015	\$1,987.24
2014	\$933.30
2013	\$1,972.28
2012	\$679.64
2011	\$475.42
2010	\$319.90
2009	\$300.34
2008	\$352.72
2007	\$0.00
2006	\$0.00
2005	\$0.00
2004	\$0.00
SQWS	\$173.40
MOSQUITO TAX	\$193.88
SOLID WASTE RES	\$0.00
SOLID WASTE COMM	\$0.00
INTEREST	\$5,051.17
WEST/QUARTER	\$0.00
LEGAL FEES	
	\$30,886.89

**2017 Prepayments**

Sound View	205174	\$2,000.00
Gaskins, Annie G.	200628	\$200.00
Koeing, Deborah	200876	\$1,563.12
Pierce, Marshall	207951	\$125.00
Baynor Henry, III	205617	\$1,095.79
		\$4,983.91

**2018 Pre- Payments**

Campbell, Nelvia	201178	\$8.93
Gorrell, Robert	207194	\$159.49
		\$168.42
		\$5,152.33

Respectfully Submitted

*Linda M. Basnight*  
Tax Administrator

*Sept 5, 2017*

Chairman of Commissioners

# **Supplemental Information**



ALLEN MORAN  
NORTH CAROLINA BOARD OF TRANSPORTATION  
DIVISION 1 REPRESENTATIVE

Justin,

I wanted to let you know that I thought you did a wonderful job across the board during the entire incident.

It makes a difference when people truly care for the ones they serve and I know you care for the people of Hycle Co.

If there is ever anything I can do to assist you in anyway please do not hesitate to call. (252)423-1309

-Allen

**PUBLIC NOTICE OF SALE  
OF HYDE COUNTY PROPERTY**

The County Commissioners of Hyde County ("County") have received an offer to purchase, in the amount of \$15,000.00, for certain surplus real property owned by the County, located at the corner of Pat's Road and Elbow Landing and on Landen Lane and described more particularly as follows:

Those certain lots or tracts of land lying in Currituck Township, Hyde County, North Carolina, more particularly described as follows:

**THESE BEING as follows:**

1. Tract One: Being Lot C as shown on that Recombination plat of the property owned by Sea Cow Farms, LLC & Olexa-Spickler Hyde, LLC of record in Plat Cabinet C, Slide 97E of the Hyde County Registry, recorded in Book 265, Page 868(2).

2. Tract Two: Being all of Lots 3, 4 and 5 as shown on that minor subdivision plat of Pat's Road Farm of record in Plat Cabinet C, Slide 98C of the Hyde County Registry, recorded in Book 265, Page 869.

Any person or entity desiring to upset the above offer shall submit a sealed, written upset bid to the Hyde County Clerk at 30 Oyster Creek Road, Swan Quarter, NC 27885, by 5:00 p.m. on the 11th day of September, 2017. To qualify as an upset bid, any such upset bid must be at least Fifteen thousand eight hundred dollars (\$15,800.00) and must be accompanied by an upset bid deposit equal to five percent (5%) of the upset bid by cash or check. The highest such qualifying upset bid received by the County Clerk during said ten (10) day period shall become the new offer. If there is more than one qualifying upset bid in the highest amount, the first such qualifying upset bid received will become the new offer.

The County Clerk will advertise any new offer at the increased amount and continue this process until a ten (10) day period has passed without receipt of a subsequent qualifying upset bid (new offer).

Inquiries regarding the sale may be directed to the County Manager at 30 Oyster Creek Rd., Swan Quarter, NC 27885.

Notwithstanding anything herein to the contrary, the County, in its discretion and without recourse from any individual or entity making any offer or any subsequent qualifying upset bid (new offer), reserves the right to reject any and all offers as well as upset bids and/or to cancel this upset bid process at any time.

This notice is published in accordance with North Carolina General Statute 160A-269.

Lois Stotesberry  
County Clerk for Hyde County  
August 30, 2017



# COUNTY OF HYDE

## Board of Commissioners

Earl Pugh, Jr., Chair  
Barry Swindell, Vice-chair  
Ben Simmons, III  
Dick Tunnell  
Thomas Pahl

30 Oyster Creek Road  
PO Box 188  
SWAN QUARTER, NORTH CAROLINA 27885  
252-926-4400  
252-926-3701 Fax

Bill Rich  
County Manager

Fred Holscher  
County Attorney

Lois Stotesberry, CMC, NCCCC  
Clerk to the Board of Commissioners



## NOTICE OF POSSIBLE QUORUM

PLEASE TAKE NOTICE that a possible quorum of the Hyde County Board of Commissioners may be in attendance on Tuesday, September 19, 2017 @ 5:00pm at Mattamuskeet School. The purpose of this meeting is to participate in a joint meeting with the Hyde County Board of Education.

This 14<sup>th</sup> day of August, 2017.

Lois Stotesberry, CMC, NCCCC  
Clerk to the Board of Commissioners

###

**RESOLUTION REQUESTING  
CLEARING AND SNAGGING OF CREEKS AND WATERWAYS**

**WHEREAS**, Nash County contains portions of Neuse and Tar River basins, the Tar River bisects the county, and both basins are crisscrossed by many streams and ditches that ultimately feed the those rivers; and

**WHEREAS**, these waterways collect and carry stormwater from all areas and properties within Nash County and other upstream areas to the rivers and streams as part of a normal drainage cycle; and

**WHEREAS**, Nash County is subject to seasonally heavy rainstorms as well as catastrophic and destructive events like hurricanes and tropical storms that push downed trees, vegetation and other storm debris into the streams and ditches, collecting in masses at certain points and obstructing the natural free flow of water; and

**WHEREAS**, the activities of beavers and other wildlife contribute to unpredictable dams resulting in ponding and flooding of large areas; and

**WHEREAS**, the lack of post-storm clearing and maintenance of these obstructions increases localized flooding and damages to residential and commercial properties because water cannot flow freely through the obstructed channels; and

**WHEREAS**, this critical situation has extreme financial implications on individual homeowners' peace of mind and personal safety, on small businesses in terms of property values and lost business revenue from forced closures; increase costs to local and state governments for flooded roadways and other infrastructure as well as rescue operations;

**NOW, THEREFORE, BE IT RESOLVED** that the Nash County Board of Commissioners hereby requests that the State of North Carolina and the appropriate federal agencies collaborate to develop and fund immediate efforts to implement clearing and snagging of major streams in areas affected by Hurricane Matthew, and to provide for programs to continue those maintenance efforts following future declared disaster events that involve generalized flooding in Nash County and other North Carolina counties.

This 22 day of Aug. 2017.

NASH COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_

Robbie B. Davis, Chairman

ATTEST:

  
Clerk to the Board

McGuireWoods LLP  
434 Fayetteville Street  
Suite 2600  
P.O. Box 27507 (27611)  
Raleigh, NC 27601  
Tel 919.755.6600  
Fax 919.755.6699  
www.mcguirewoods.com

Mary Nash K. Rusher  
Direct: 919.755.6694

McGUIREWOODS

mnrusher@mcguirewoods.com  
Fax: 919.755.6613

August 28, 2017

Ms. Rosemary O. Johnson, Clerk  
Hyde County  
30 Oyster Creek Road  
Swan Quarter, North Carolina 27885

**Re: North Carolina Capital Facilities Finance Agency  
Notice of Public Hearing on September 8, 2017  
Refinancing of The Arc of North Carolina, Inc. Project**

To the Clerk:

Pursuant to Section 159D-45 of the North Carolina General Statutes, I am enclosing a notice of public hearing to be held by the North Carolina Capital Facilities Finance Agency on Friday, September 8, 2017, with respect to a proposed bond issue to refinance existing facilities for The Arc of North Carolina, Inc. The statute requires notice of the public hearing to be mailed to the clerk of the Board of Commissioners of the county in which the project being refinanced is located, as well as to the clerk to the governing body of any city or town in which the project being refinanced is located. One or more of the facilities being refinanced is located in your county, city, or town, as applicable.

**No action is required by the county, city, or town; the statute simply requires that we send a copy of the notice of public hearing to the county, city, or town in which each facility being refinanced is located.**

Please feel free to contact me if you have any questions.

Sincerely,



Mary Nash K. Rusher

Enclosure

*[Publish on August 23, 2017]  
Washington Daily News*

NOTICE OF PUBLIC HEARING BY THE  
NORTH CAROLINA CAPITAL FACILITIES FINANCE AGENCY  
REGARDING THE PROPOSED BOND FINANCING

NOTICE IS HEREBY GIVEN to all interested persons that the North Carolina Capital Facilities Finance Agency (the "Agency") will hold a public hearing on the application of The Arc of North Carolina, Inc., and certain of its affiliates (collectively, the "Corporations"), each a North Carolina non-profit corporation, for the Agency to issue, in one or more series, pursuant to the Health Care Facilities Finance Act, Chapter 131A of the General Statutes of North Carolina, as amended, its revenue bonds in an amount currently expected not to exceed \$30,000,000 (the "Bonds"). The Bonds will be issued to (i) refinance the North Carolina Medical Care Commission Health Care Housing Revenue Bonds (The Arc of North Carolina Projects) Series 2004A (the "Prior Bonds"), the proceeds of which were used to finance or refinance (a) renovations and enhancements to and routine capital expenditures for the Corporations' existing facilities throughout the State of North Carolina (collectively, the "Project"), (b) outstanding balances on mortgage loans made by the United States Department of Housing and Urban Development ("HUD") to the Corporations, the proceeds of which the Corporations used to finance the construction of low-income residential care facilities for persons with physical disabilities (collectively, the "Facilities") located at, among others, the following locations: (1) 405 East 6<sup>th</sup> Street, Washington, North Carolina 27889, (2) 903 East 7<sup>th</sup> Street, Washington, North Carolina 27889, (3) 731 S. E. Third Street, Snow Hill, North Carolina 28580, (4) 9400 Piney Woods Road, Fairfield, North Carolina 27826, (5) 601 Larkspur Road, Kinston, North Carolina 28501, (6) 900 Roseanne Drive, Kinston, North Carolina 28504, (7) 1510 Old Farmgate Road, Kinston, North Carolina 28501, (8) 108 East Daniels Street, Kinston, North Carolina 28501, (9) 310 North Haines Street, Williamston, North Carolina 27892, (10) 601 North Light Street, Columbia, North Carolina 27925, (11) 118 Old Roper Road, Plymouth, North Carolina 27962, (12) 108 Hampton Drive, Plymouth, North Carolina 27962, (13) 143 James Street, Vanceboro, North Carolina 28586, (13) 2401 Dogwood Drive, New Bern, North Carolina 28560, (14) 313-A Hoke Street, New Bern, North Carolina 28560, (15) 185 Roanoke Trail, Manteo, North Carolina 27954, (67) 554 Highway 306, Grantsboro, North Carolina 28529, (18) 6570 Fairway Drive, Grifton, North Carolina 28530, and (19) 1203 Red Banks Road, Greenville, North Carolina 27834, and (ii) pay certain amounts required for reserves and costs of issuance in connection with the issuance of the Bonds. The Facilities are located at the addresses noted above, and are owned and operated by the Corporations.

Please take notice that the Agency will hold a public hearing in the Linville Conference Room, at 3200 Atlantic Avenue, Raleigh, North Carolina, on September 8, 2017, at 9:00 a.m., at which time any person may be heard regarding the issuance of the Bonds and the refinancing of the Facilities.

Any person wishing to comment in writing on the issuance of the Bonds should do so within fourteen (14) days after the date of publication of this notice, to Ms. Dora Fazzini, Director, North Carolina Capital Facilities Finance Agency, 3200 Atlantic Avenue, Raleigh, North Carolina 27604.

North Carolina Capital Facilities Finance  
Agency

By: Dora Fazzini, Director



*[Publish on August 23, 2017]  
Virginian-Pilot*

NOTICE OF PUBLIC HEARING BY THE  
NORTH CAROLINA CAPITAL FACILITIES FINANCE AGENCY  
REGARDING THE PROPOSED BOND FINANCING

NOTICE IS HEREBY GIVEN to all interested persons that the North Carolina Capital Facilities Finance Agency (the "Agency") will hold a public hearing on the application of The ARC of North Carolina, Inc., and certain of its affiliates (collectively, the "Corporations"), each a North Carolina non-profit corporation, for the Agency to issue, in one or more series, pursuant to the Health Care Facilities Finance Act, Chapter 131A of the General Statutes of North Carolina, as amended, its revenue bonds in an amount currently expected not to exceed \$30,000,000 (the "Bonds"). The Bonds will be issued to (i) refinance the North Carolina Medical Care Commission Health Care Housing Revenue Bonds (The Arc of North Carolina Projects) Series 2004A (the "Prior Bonds"), the proceeds of which were used to finance or refinance (a) renovations and enhancements to and routine capital expenditures for the Corporations' existing facilities throughout the State of North Carolina (collectively, the "Project"), (b) outstanding balances on mortgage loans made by the United States Department of Housing and Urban Development ("HUD") to the Corporations, the proceeds of which the Corporations used to finance the construction of low-income residential care facilities for persons with physical disabilities (collectively, the "Facilities") located at, among others, the following locations: (1) 258 Wickham Road, Shiloh, North Carolina 27974, (2) 202 Luke Street, Edenton, North Carolina 27932, (3) 185 Roanoke Trail, Manteo, North Carolina 27954, (4) 516 E. Church Street, Ahoskie, North Carolina 27910, (5) 9400 Piney Woods Road, Fairfield, North Carolina 27826, (6) 112 Cherry Street, Woodland, North Carolina 27897, and (7) 801 Second Street, Elizabeth City, North Carolina 27909, and (ii) pay certain amounts required for reserves and costs of issuance in connection with the issuance of Bonds. The Facilities are located at the addresses noted above, and are owned and operated by the Corporations.

Please take notice that the Agency will hold a public hearing in the Linville Conference at 3200 Atlantic, Raleigh, North Carolina, on September 8, 2017, at 9:00 a.m., at which time any person may be heard regarding the issuance of the Bonds and the refinancing of the Facilities.

Any person wishing to comment in writing on the issuance of the Bonds should do so within fourteen (14) days after the date of publication of this notice, to Ms. Dora Fazzini, Director, North Carolina Capital Facilities Finance Agency, 3200 Atlantic Avenue, Raleigh, North Carolina 27604.

North Carolina Capital Facilities Finance  
Agency

By: Dora Fazzini, Director